Oxford Area High School

David A. Woods, Ed.D. Superintendent

Brian Cooney Business Administrator Margaret Billings-Jones, Ed.D. Assistant Superintendent

Daniel Babiak, Assistant Principal

James A. Canaday, Principal Stephanie Farmer, Assistant Principal

Andrew Wendle, Assistant Principal

Kids First, Progress and Unity

August 2024

Dear Students and Parents/Guardians:

Welcome back to another exciting year at Oxford Area High School. I hope that you enjoyed your summer vacation and you are prepared for a rigorous, academically challenging, and fulfilling school year filled with academic and personal growth.

To streamline communication, we will be sharing the majority of our "Back to School" information on the high school website. This will include the following:

- Principal's Back to School Letter
- Opening Week Schedule
- Off Campus Programs
- Invitation to Freshman and New Student Orientation
- August November Letter Day Calendars
- Student-Parent Handbook notification
- Notification regarding Lockers and Searches: Book bags may not be carried in school.
- Student Drop off and pick up map
- Notification regarding Student Driving and Parking
- K-12 Voluntary Student Accident Insurance (located on District website under Parents & Students tab)

The following documents must be completed by families through our online process/Snap Code. Information will be communicated to families via all-call home and through email. It is important that we have these documents updated and completed in a timely manner at the start of the school year.

- Information and Health History Update Form
- Student Data Verification
- iPad paperwork: Acceptable Use of Technology Agreement and iPad Equipment Loan Agreement
- Permission Form for Use of Individual's Picture, Voice, Work, Video, and/or Full Name
- Military Status Form

The first day for all students is **Monday**, **August 26**, **2024**. Each day, OAHS will open to students at 7:15 a.m. Students arriving prior to 7:15 a.m. will not be permitted into the building. Upon entering the building, students may enjoy breakfast, report to their lockers, and/or homerooms. All students must report to their assigned Homeroom by 7:39 am. We will be running a full day schedule with a modified bell schedule to facilitate the distribution of student iPads and to hold class assemblies during the first week of school.

Seniors who do not have a homeroom because they are enrolled in ECA: 11/12, dual enrollment, Allied Health, or Teacher Academy should report to the main office on the first day of school to receive their iPads and plan to be in school for the senior class meeting to be held third period starting at 10 AM. Students who attend TCHS will attend classes at TCHS on August 26. TCHS students will attend homeroom at OAHS beginning at 10:40 a.m. in the cafeteria. TCHS students will receive their iPads in the cafeteria starting at 10:40 a.m.

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Early College Academy for grades 9/10 and Homeland Security classes will also begin on Monday, August 26.

A phone announcement will be sent when student schedules are available to view in Power School. Paper copies of student schedules will be printed and distributed in Homeroom on the first day of school.

We invite you to our Back to School Night on Wednesday, September 18, 2024, beginning at 6:00 pm.

I am truly looking forward to this year as we partner to grow and improve our program and the educational experience for all learners.

Sincerely,

James A. Canaday, Principal



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August 2024

Dear Students and Parents/Guardians:

It is with great excitement that I write this letter to you as we are nearing the start of a new school year. The first day of learning for all students is **Monday, August 26, 2024**. The building will open to all students at 7:15 a.m. Students who arrive prior to 7:15 a.m. will have to wait outside. Upon arrival. Students may enjoy breakfast or go to their lockers to prepare for the school day. All students must be in homeroom by 7:39 a.m. Students may enter the building at the cafeteria or main office entrance no earlier than 7:15 a.m.

The first week of school will feature a full day of classes with a modified bell schedule to facilitate the distribution of student iPads and to hold class assemblies to begin the school year. Regular bus transportation will be available. All students must comply with the Dress Code as described in the Student/Parent Handbook. Book bags must remain in student lockers.

Seniors who do not have a homeroom because they are enrolled ECA, dual enrollment, or Allied Health should report to the main office on the first day of school to receive their iPads and plan to be in school for the senior class meeting to be held third period starting at 10 AM. Seniors who have workplace experience will need to stay for a short meeting following the senior class meeting. Students who attend TCHS will attend classes at TCHS on August 26. TCHS students will attend homeroom at OAHS beginning at 10:40 a.m. in the cafeteria. TCHS students will receive their iPads in the cafeteria starting at 10:40 a.m.

Annual Back to School forms will be completed electronically. Information and directions will be sent to current OASD families via mass phone call and email. It is very important that these forms are completed in a timely manner so that we can better serve your son or daughter. This includes an updated version of your child's Information and Health History form. A completed and updated emergency information sheet must be on file in the nurse's office for students to receive treatment. Please know that it is required that the Acceptable Use of Technology Agreement and iPad Equipment Loan Agreement forms are completed and signed. Any forms that are required to be turned in at the building level should be submitted to your child's homeroom teacher. State regulations require that all 11th grade students have an updated physical on file. Our nurse's office can answer any specific questions.

The 2024-2025 Student/Parent Handbook will be available for your review on our website on August 21, 2024. While we will be reviewing all aspects of the Student/Parent Handbook and the Code of Conduct with students during the opening of school, I ask that students and parents review the handbook in its entirety prior to the start of school. Specifically, students and parents should review the policies and procedures related to Attendance, Dress Code, Cell Phones and Electronic Devices, Weapons, Drugs and Alcohol, Smoking/Tobacco, and Threats or Acts of Violence.

Student schedules will not be mailed home. If you have schedule questions, please follow the instructions that are on our website; in addition, these were already emailed out to families and students.

School will be closed for Labor Day on Friday, August 30, and Monday, September 2, with classes resuming on Tuesday, September 3, 2024.

We will be hosting our Back to School Night on September 18, 2024, beginning at 6:00 pm in the auditorium.

I look forward to a great school year. Please do not hesitate to contact me with any questions.

Sincerely, James A. Canaday, Principal

705 Waterway Road, Oxford PA 19363 P: 610-932-6640 F: 610-932-6649 www.oxfordasd.org

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August 26, 2024: One-hour Delay Homeroom Schedule - "A" Day - iPad Distribution/Homeroom Procedures

7:39-8:46		Homeroom (67 min)	HR Paperwork, Lockers, Handbook Review, iPads All
8:51-9:26		Period 1 (35 min)	
9:31-10:06		Period 2 (35 min)	11th grade class meeting
10:11-10:46		Period 3 (35 min)	12th grade class meeting/Workplace meeting to follow
10:51-11:26		Period 4 (35 min)	10th grade class meeting
11:31-12:01	Lunch 1 (30min)	Period 5 (30min)	Period 5 (30 min)
12:06-12:36	Period 5 (30 min)	Lunch 2 (30 min)	Period 6 (30 min)
12:41-1:11	Period 6 (30 min)	Period 6 (30 min)	Lunch 3 (30 min)
1:16-1:51		Period 7 (35 min)	9th grade/TCHS class meeting
1:56-2:30		Period 8 (34 min)	

August 27 - August 29: Extended Homeroom Schedule - "A" Day - Homeroom Procedures

7:39-7:57		Homeroom (18 min)	Student Handbook Review/Take Care of Student Needs Guidance Information to Students
8:01-8:40		Period 1 (39 min)	
8:44-9:23		Period 2 (39 min)	
9:28-10:07		Period 3 (39 min)	
10:11-10:50		Period 4 (39 min)	
10:55-11:25	Lunch 1 (30 min)	Period 5A (42 min)	Period 5A (42 min)
11:29-11:37	Period 5B (42 min)		TOOT DISCITE
11:41-12:11		Lunch 2 (30 min)	Period 6A (42 min)
12:15-12:23	Period 6B (42 min)	Period 6B (42 min)	
12:27-12:57			Lunch 3 (30 min)
1:02-1:44		Period 7 (42 min)	
1:48-2:30		Period 8 (42 min)	

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Below are the transportation notes for each of off-site OAHS programs requiring transportation:

Air Force Junior ROTC

Program Location/Address: Coatesville Area Intermediate High School, 1425 E. Lincoln Highway,

Coatesville, PA, 19320

Program Start Date: August 26th, 2024

Program Start and End Times: All Oxford Cadets are in 8th period class from 1:24 p.m. to 2:10 p.m.

Students are picked up at OAHS flagpole at approximately 12:45 p.m. They are

brought back to OAHS following dismissal.

TCHS / Pennock's Bridge Campus

Program Location/Address: 280 Pennock's Bridge Road, West Grove, PA 19390

Program Start Date: First Student Day: Monday, August 26, 2024

Program Start and End Times: Buses depart OAHS at 7:35 a.m. and return at 10:40 a.m.

TCHS / Welding / Metal Fabrication Program

Program Location/Address: Octorara Junior-Senior High School, 228 Highland Road,

Atglen, PA 19310

Program Start Date: First Student Day: Monday, August 26th, 2024

<u>Program Start and End Times</u>: PM Session runs from 11:45 AM – 2:10 PM. OAHS students meet at the main entrance and depart around 11:10/11:15 A.M. Students return to OAHS for bus dismissal at 2:30 PM

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Andrew Wendle, Assistant Principal

ECA: Early College Academy

Program Location/ Address: Cecil College, One Seahawk Drive, North East, MD 21901

Program Start Date: August 26, 2024

Program Start and End Times: Students need to be dropped off at Cecil College by 7:50am and picked up

at 12:00pm. OAHS students will meet near the flagpole at approximately 7:30 A.M.

Octorara Homeland Security & Protective Service Academy

Program Location/Address: 137 Modena Road, Coatesville PA 10320

Program Start Date: Monday, August 26th, 2024

Program Start and End Times: OAHS students are dismissed at 10:50 A.M. The bus picks up at the high

school flagpole around 10:55 am



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Andrew Wendle, Assistant Principal

August 2024

Dear 9th Grade Students, New Students and Parents/Guardians:

It is my pleasure to welcome the Class of 2028 and all newly enrolled students to Oxford Area High School. Over the coming years, our students will be provided with a rigorous and fulfilling high school experience that will give them countless opportunities for growth and endless possibilities for a bright future. The first student day for all students is Monday, August 26, 2024.

To ensure that your time at OAHS starts in the best way possible, we would like to invite our incoming 9th graders, all newly enrolled students, and parents to our **Freshman and New Student Orientation** on **Friday, August 23, 2024**, from **8:30 to 9:30 am**. Students and parents will have the opportunity to meet school administrators, teachers, school counselors, class advisors, and other staff members. You will have the opportunity to tour the school, attend an activities fair of the extracurricular opportunities the high school offers, and run through your class schedule. We hope these opportunities will help students feel comfortable in the school that will be their home for the next several years.

Students are asked to arrive at 8:15 am and enter through the main high school entrance, labeled H1. Guests will be directed to the auditorium for the opening session, which will start promptly at 8:30 am. Parents who do not attend should plan to drop students off prior to 8:30 am and pick them up at the conclusion of the program at 9:30 am. District bus transportation will not be provided for this event.

Please feel free to contact the high school office with any questions or concerns.

Sincerely.

James A. Canaday

Oxford Area High School

Principal

jcanaday@oxfordasd.org

Distrito Escolar del Área de Oxford

Escuela Secundaria del Área de Oxford

David A. Woods, Ed.D. Superintendente

Brian Cooney Administrador de Empresas Margaret Billings-Jones, Ed.D. Superintendente Asistente

Daniel Babiak, Subdirector

James A. Canaday, Director Stephanie Farmer, Subdirector

Andrew Wendle, Subdirector

Agosto 2024

Estimados estudiantes de 9º grado, nuevos estudiantes y padres/tutores:

Es un placer para mí dar la bienvenida a la Clase de 2028 y a todos los estudiantes recién inscritos a Oxford Area High School. En los próximos años, nuestros estudiantes recibirán una experiencia rigurosa y satisfactoria en la escuela secundaria que les brindará innumerables oportunidades de crecimiento e infinitas posibilidades para un futuro brillante. El primer día estudiantil para todos los estudiantes es el lunes 26 de agosto de 2024.

Para asegurarnos de que su tiempo en OAHS comience de la mejor manera posible, nos gustaría invitar a nuestros estudiantes entrantes de 9º grado, a todos los estudiantes recién inscritos y a los padres a nuestra Orientación para estudiantes de primer año y nuevos el viernes 23 de agosto de 2024, de 8:30 a 9:30 am. Los estudiantes y los padres tendrán la oportunidad de conocer a los administradores escolares, maestros, consejeros escolares, asesores de clase y otros miembros del personal. Tendrá la oportunidad de recorrer la escuela, asistir a una feria de actividades de las oportunidades extracurriculares que ofrece la escuela secundaria y revisar su horario de clases. Esperamos que estas oportunidades ayuden a los estudiantes a sentirse cómodos en la escuela que será su hogar durante los próximos años.

Se les pide a los estudiantes que lleguen a las 8:15 am y entren por la entrada principal de la escuela secundaria, etiquetada como H1. Los invitados serán dirigidos al auditorio para la sesión de apertura, que comenzará puntualmente a las 8:30 am. Los padres que no asistan deben planear dejar a los estudiantes antes de las 8:30 a.m. y recogerlos al final del programa a las 9:30 a.m. No se proporcionará transporte en autobús del distrito para este evento.

No dude en ponerse en contacto con la oficina de la escuela secundaria si tiene alguna pregunta o inquietud.

Sinceramente

James A. Canaday

Escuela Secundaria del Área de Oxford

Principal

icanaday@oxfordasd.org

	Friday	7	o	16	Teacher In-Service New student/Freshmen Orientation 8:30-9:30 am	30 Labor Day Holiday
24	Thursday	ı	ω	15	22 Teacher In-Service	29 A
August 2024	Wednesday		7	14	21 Teacher In-Service	28 A
AT	Tuesday		9	13	20 New Teacher Orientation	27 A
	Monday		5	12	19 New Teacher Orientation	26 First Student Day A

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Friday) 9	13 A	A Distinguished Alumni Assembly 1:00 pm	B Pep Rally Homecoming Game	
Thursday	5 B	12 C	19 A	26 A	
Wednesday	4 A	т. В	18 C	25 A	
Tuesday	3 V	10 A	17 B	24 C	
Monday	2 Labor Day Holiday	9 School Pictures A	16 A	23 B	30 C

	Friday	4 A	11 A	18 B	25 C	
	Thursday	U	A PSAT	17 A	24 B	31 C
9	Wednesday	2 B	Э	16 A	23 A	30 B
30	Tuesday	1 \	Ω	15 C	22 A	29 A
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024	Thursday		7 College & Career Fair	m	14	U	21 ASVAB	<	28 Thanksgiving
vember 2024	Wednesday		9	A	13	m	20	U	27 Parent/Teacher Conference Trade Day
Nov	Tuesday		5 In-Service		12	A	19	a	26 C
	Monday		4	A Start 2 nd MP	11	4	18	∢	25 B

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Kids First, Progress and Unity

August 2024

The Student/Parent Handbook is designed to provide information about student learning, guidance, activities, standards of behavior, community relations, health services, attendance, Code of Conduct, and District Policy No. 1400, 5150, 5160, 5350, 5430, 5460, 5470, 5480, and 5490. To reduce paper usage, our handbook is available online on the Oxford Area High School website. The handbook can be viewed by clicking the link "Student/Parent Handbook" under *Quick Links*.

The administration, with approval of the School Board, reserves the right to make changes to the Student/Parent Handbook as deemed necessary. Students, parents, and staff will be notified in the event of a change, and the handbook will be updated on the high school website.

Because we feel that it is important for students to fully to understand the contents of the handbook, we have allotted time during the school day to review the online handbook with students.

Acknowledgment:

By signing, I acknowledge that I have been given the opportunity to review, read, and understand the Student/Parent Handbook, including the Code of Conduct, for the 2024-2025 School Year.

Student Signature:		Date:
Printed Name:	Area Sch ^{Grade} :	Homeroom:

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Niños Primero, Progreso y Unidad

Agosto 2024

El Manual para estudiantes y padres está diseñado para proporcionar información sobre el aprendizaje de los estudiantes, orientación, actividades, estándares de conducta, relaciones comunitarias, servicios de salud, asistencia, código de conducta y política del distrito n.º 1400, 5150, 5160, 5350, 5430, 5460., 5470, 5480 y 5490. Para reducir el uso de papel, nuestro manual está disponible en línea en el sitio web de Oxford Area High School. El manual se puede ver haciendo clic en el enlace "Manual para estudiantes/padres" en Enlaces rápidos.

La administración, con la aprobación de la Junta Escolar, se reserva el derecho de hacer cambios en el Manual para padres y estudiantes según lo considere necesario. Los estudiantes, los padres y el personal serán notificados en caso de un cambio, y el manual se actualizará en el sitio web de la escuela secundaria.

Debido a que creemos que es importante que los estudiantes comprendan completamente el contenido del manual, hemos asignado tiempo durante el día escolar para revisar el manual en línea con los estudiantes.

Reconocimiento:

Al firmar, reconozco que se me ha dado la oportunidad de revisar, leer y comprender el Manual para padres y estudiantes, incluido el Código de conducta, para el año escolar 2024-2025.

Firma del estudiante:	Aran	Chaal	Fecha:
UXIUIU	AICA	DUITOUT	DISTILL
Nombre Impreso:		Grado:	Salón de clases:

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August 2024

Dear Oxford Area High School Parents and Guardians,

Student safety is a priority in the Oxford Area School District. Many of our policies and procedures are put in place to ensure a safe and conducive learning environment for all. Our procedures, routines, curriculum, classroom activities, educational support services, along with a strong and consistent administrative and faculty effort, strive to educate, prevent, support, and intervene in the best interests of all students. While many of our procedures and routines may feel restrictive, they are put in place to create a safe and productive educational environment. We are using this letter to remind and notify you of some of those procedures.

Students are required to keep their book bags/backpacks and personal belongings in their lockers during the day. Students may retrieve necessary items during the allotted time between classes throughout the day, before the start of homeroom in the morning, and after school ends each afternoon.

The use of electronic devices is prohibited during instructional times, except under the supervision of teachers for educational purposes. Cell phone usage during the school day is one of the main distractions that require faculty intervention. Cell phones should not be used, and it is recommended that they remain in the students' lockers.

We may have unannounced school-wide searches with law enforcement officials and their K-9 units, who are professionally trained in the detection of illegal materials. Oxford Area School District's Policy No. 5430 - Drug and Alcohol permits such a search. Please be aware that student lockers are district property and therefore, students shall not have any expectation of privacy. The purpose of the search is to keep all students safe and maintain a drug free school zone. Additionally, students and teachers can remain focused on their academics rather than be distracted by the actions of a few during critical instructional time. The hope is that conducting these searches will deter any such actions and prevent any peer pressure or negative behaviors during the school day.

These procedures and routines are for the best interests of all students and send a clear message that our school's focus is on high personal achievement across all disciplines. If you have any further questions, I can be reached at 610-932-6642.

Sincerely,

James A. Canaday

Principal

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Andrew Wendle, Assistant Principal

Esta carta fue traducida del inglés al español utilizando un programa de software de computadora.

Nos disculpamos de antemano por cualquier error.

Agosto de 2024

Estimado Oxford zona secundaria los padres y tutores,

Seguridad de los estudiantes es una prioridad en el distrito escolar del área de Oxford. Muchas de nuestras políticas y procedimientos se ponen en práctica para asegurar un ambiente de aprendizaje seguro y propicio para todo. Nuestros procedimientos, rutinas, currículo, las actividades de clase, servicios de apoyo educativo, junto con un esfuerzo administrativo y profesores fuerte y consistente, se esfuerzan por educar, prevenir, apoyar e intervenir en los mejores intereses de todos los estudiantes. Mientras que muchos de nuestros procedimientos y rutinas pueden sentirse restrictivas, se ponen en lugar de crear un ambiente educativo seguro y productivo. Estamos utilizando esta carta para recordar y notificarte de algunos de esos procedimientos.

Los estudiantes están obligados a mantener sus mochilas/mochilas y pertenencias personales en sus casilleros durante el día. Los estudiantes pueden recuperar artículos necesarios durante el tiempo entre las clases durante todo el día, antes del inicio de clases en la mañana, y después de la escuela termina cada tarde.

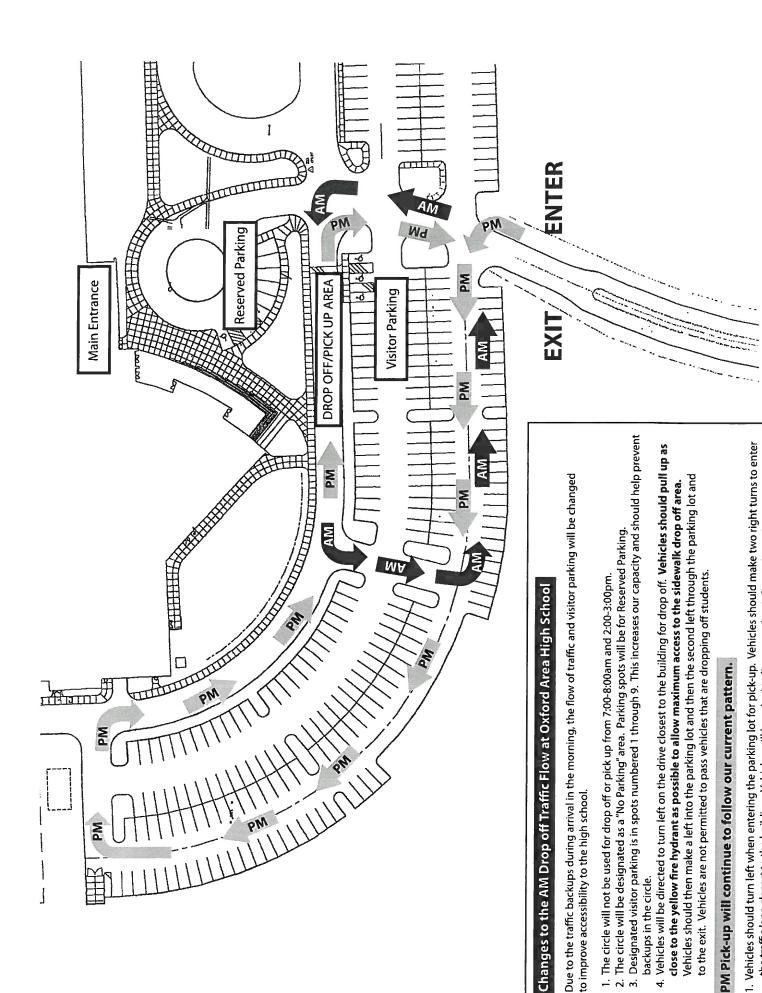
Queda prohibido el uso de dispositivos electrónicos, excepto bajo la supervisión de los profesores para fines educativos. Uso de teléfono celular durante el día escolar es una de las principales distracciones que requieren la intervención de la facultad. No se debe utilizar los teléfonos celulares y se recomienda que permanezcan en el casillero de los estudiantes.

Llevará a cabo búsquedas de toda la escuela sin avisar con agentes policiales y sus unidades K-9, capacitados profesionalmente en la detección de material ilegal. Oxford distrito escolar del área de política Nº 5430 - drogas y Alcohol permite una búsqueda de tal. Por favor tenga en cuenta que el estudiante las taquillas son propiedad del distrito y por lo tanto, los estudiantes no tendrán ninguna expectativa de privacidad. El propósito de la búsqueda es mantener seguros a todos los estudiantes y mantener una zona de la escuela libre de drogas. Además, estudiantes y profesores pueden permanecer enfocados en sus académicos en lugar de ser distraídos por las acciones de unos pocos durante el tiempo educacional crítico. La esperanza es que realizar estas búsquedas disuadir cualquier tales acciones y evitar la presión de los pares o comportamientos negativos durante el día escolar.

Todos estos procedimientos y rutinas son para los mejores intereses de todos los estudiantes y envían un mensaje claro que enfoque de nuestra escuela es alto logro personal en todas las disciplinas. Si usted tiene alguna pregunta, puede localizarme en 610-932-6642.

Atentamente, James A. Canaday, Principal

705 Waterway Road, Oxford PA 19363 P: 610-932-6640 F: 610-932-6649 www.oxfordasd.org



the traffic lane closest to the building. Vehicles will be asked to line up and wait for students there.



Oxford Area High School

Notice Regarding Student Driving and Parking 2024-2025 School Year

Student Parking

Students in grades 10, 11, and 12 who are of legal driving age may apply for a parking permit, with priority being given to upper classmen. Students must complete a parking application and present proof of vehicle ownership, proof of insurance, and a valid Pennsylvania driver's license to be issued a parking permit.

A parking fee of \$50 per school year must be paid at the time of completing your application and presenting required documentation. A parking permit is good for only the registered vehicle.

Once a parking permit is issued, it must be displayed inside the vehicle at all times. Students are not permitted in the parking lot or to visit their vehicles during the day, unless given permission by an administrator and escorted by a staff member. Students may not transport other students to or from school without written permission from both the parent of the driver and the parent of the rider. Parents should submit written permission to the building secretary. Documentation will be kept on file in the main office.

- Students with a parking permit may park in the designated student parking lots on a first come, first served basis. Individual parking spots will no longer be assigned.
- Seniors will be eligible to park in a designated student lot in parking spots numbered 1 145.
- Sophomores and Juniors will be eligible to park in designated student lots in parking spots numbered 146 258.
- Vehicles must be parked within a single, lined, and numbered parking spot in the appropriate parking lot. Student parking in Staff, Reserved, Visitor, or Unnumbered spaces is prohibited.

Students who drive a vehicle to school and park on school grounds without a parking permit, or those who commit driving or parking violations, will be subject to the following consequences:

 1^{st} offense – Student will be provided with a warning. A written notice will be placed on the vehicle informing the student that they need to properly register their vehicle and pay the parking fee as described above.

 $\frac{2^{nd} \text{ offense}}{2^{nd} \text{ offense}}$ - Student will be assigned a Saturday Detention. Student will be provided with written notice that they need to properly register their vehicle and pay the parking fee as described above.

3rd offense and subsequent offenses – The vehicle will be towed at the owner's expense. If the vehicle is unable to be towed during the school day, a parking boot may be put on the vehicle until such time that the vehicle can be towed, or the student has properly registered their vehicle and paid the parking fee as described above. Student will be issued a one-day suspension.

Driving to school and using student parking is a privilege and a convenience to the student. Students who commit driving or parking violations are excessively late or absent due to their driving privilege, and/or commit multiple disciplinary offenses may have their driving and parking privilege suspended. Continual violations may result in having a student's driving and parking privilege revoked. Students who have their driving and parking privilege suspended or revoked will be required to utilize other means to arrive at school, including riding the bus if students are eligible. Students who have outstanding school obligations may be denied a parking permit.

Any student who operates a vehicle in an unsafe manner can have his/her driving privileges revoked at any time.

We appreciate your cooperation with these procedures and look forward to a safe a productive school year.

James A. Canaday

Principal